



## XAVIER UNIVERSITY OF LOUISIANA

Office of Campus Activities

1 Drexel Drive • New Orleans, LA 70125 • (504)520-7360 • FAX (504)520-7981

# Ice Request Form

Organization Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Event: \_\_\_\_\_

Event Date: \_\_\_\_\_

Event Location: \_\_\_\_\_

Pick Up Time\*: \_\_\_\_\_

Ice Cooler Needed: YES NO

Event Clearance: YES NO

Approved: YES NO

Initials: \_\_\_\_\_

\*Each organization must provide ice chest.