

Onsite Registration - Fall 2017 Semester

Thursday, August 17th – Monday, August 21st (Onsite Registration)

Monday, August 21st - Classes Begin

Registration will continue through Friday August 25th

A \$100.00 Late Fee applies for continuing students.

The University Center Ballroom will be open according to the schedule below:

Thursday August 17 th	8:00am – 5:00pm
Friday August 18 th	8:00am – 4:00pm
Monday August 21 st	8:00am – 3:00pm

ALL NEW FRESHMEN AND NEW TRANSFER STUDENTS MUST REGISTER WITH THEIR ADVISORS. PLEASE REPORT TO YOUR DEPARTMENT WHEN YOU ARRIVE. ON CAMPUS. Please note, new students will not be subject to the \$100 late registration fee.

ALL RETURNING FRESHMEN, DECIDING/DECIDING NON SCIENCE MAJORS, ENGLISH MAJORS AND MUSIC MAJORS:
YOU MUST OBTAIN YOUR ALTERNATE PIN # FROM YOUR ADVISOR PRIOR TO LOGGING INTO BANNER WEB.

ONSITE REGISTRATION INFORMATION FOR ALL STUDENTS:

- **Thursday, August 17th (Starting at 8:00am) – Monday, August 18th (Until 4:00pm) Staff from the Office of Admissions, Registrar's Office, Fiscal Services and Financial Aid will be located in the University Center Ball Room.**
- **ALL DEGREE STUDENTS MUST see their academic advisors BEFORE enrolling in classes. Students will be required to state that an advisor has approved all courses OR they will not be allowed to pre-register for classes. Proper course selections are ultimately the responsibility of the student. (2017-2018 University Catalog)**
- **Students are eligible to schedule classes or make changes via Banner Web for the Fall 2017 semester according to the following schedule:**

Onsite Registration Dates UC Ballroom	Course Scheduling Times	Student Classification
Thursday, August 17 th	Starting at 8:00am	New Freshmen Students , New Transfer Students and, New Graduate Students (Meet with your departments prior to class scheduling.)
Thursday, August 17 th	Currently Open	Class scheduling currently open for all continuing students

- Registration closes at 4:00 PM on Friday, August 18th. Those students who have not paid their tuition bill (assessment) or who have not made satisfactory payment arrangements will be de-registered (dropped from) all of their courses. If a student is not registered for a class, then he/she is not allowed to attend that class. De-registered students must see the Registrar's Office Staff to be re-enrolled beginning Monday August 21st, 2017 at 8:00am. All offices will still be located in the University Center Ballroom on Monday August 21st. **Beginning Tuesday August 22nd, all staff from the Office of Admissions, Registrar's Office, Student Accounts and Financial Aid will be located back in their offices.**
- Late Registration ends on Friday August 25th at 4:00 PM. **Courses will be dropped after this time.** Students who have not paid their tuition bill (assessment) or who have not made satisfactory payment arrangements will be taken out of all their courses and cannot attend classes.
- For registration instructions, click [Online Registration](#)
- The latest schedule can be found at [Class Search](#).
- Request for password reset or other problems related to Banner should be sent to helpdesk@xula.edu or you can contact the helpdesk at (504) 520-7446.