On-Line Registration
What do I do?

See your advisor for schedule approval and to receive Alternate PIN#, if needed.

Log on to BannerWeb

Read the Terms of Usage Message Carefully

Did you see your advisor?

Click on Continue

Go to the Registration Screen

Continuing Freshman or Deciding/Deciding Non Science or English Major or Music Majors

Enter your Alternate PIN#

Enter the CRNs and click Submit Changes

In all your courses?

Requests for password reset or other problems related to Banner should be sent to helpdesk@xula.edu.

All Freshmen Students, English Majors, Deciding/Deciding Non Science Majors and Music Majors are REQUIRED to obtain an Alternate PIN# from your advisors.

2. Click on Online Resources.
3. Click on Banner Web.
4. Click on Login to Secure Area.
5. Login to Banner using your User ID and your PIN.

1. Click on Student Services and Financial Aid.
2. Click on Registration.
3. Click on Add/Drop Classes.
4. Select the term FALL 2012 and click Submit

Enter the CRNs for alternate courses click Submit Changes

In all your courses?

YES

Log off of Banner Web

Contact your advisor for assistance

NO

YES

Print out your schedule.