

XAVIER

DIVISION OF

BUSINESS

Code of Conduct

As a student in the Xavier University Division of Business, my purpose is to become one of tomorrow's socially responsible business leaders and to be business intelligent, morally focused, passionate, and success-driven. I CARE about the greater good. I CARE about the consequences of my choices. I CARE about the value I contribute. I pledge to uphold the principles of Integrity, Community, Academic Honesty, Responsibility and Engagement.

Integrity

- Accounting majors pledge to follow the American Institute of Certified Public Accountants ethics code;
- Finance majors pledge to follow the Chartered Financial Analysts Institute ethics code;
- Healthcare Management majors pledge to follow the American College of Healthcare Executives ethics code.
- Management majors pledge to follow the National Management Association ethics code;
- Sales and Marketing majors pledge to follow the American Marketing Association ethics code;

Community

- I will support, participate in, and create community events, networks and traditions. I will strive to bring energy, initiative and enthusiasm to collaborations with my colleagues;
- I will attend Division of Business meetings, Business Week activities, and participate in division sponsored events;
- I will become an active member or officer in a student organization to develop my leadership skills and serve the community;

Academic Honesty

- I will solely complete all individual academic assignments;

- I will give proper credit to any reference or source material;

Responsibility

- Per every 1 hour of course credit I will plan for 2-3 hours of work per week outside of the classroom setting;
- I take responsibility for knowing assignment and exam expectations and deadlines as presented in a course syllabus, Brightspace® and in class;
- If I work full or part-time I will budget my time accordingly for academic success;
- I will participate in the academic advising process by scheduling appointments with my academic advisors on a regular basis noting that a failure to do so may delay program completion;
- I recognize that full participation in team projects is vital in learning to become a valued co-worker or manager;

Engagement

- As a Xavier business student, I will bring a spirit of professionalism to my work, personal conduct and dress. I will take pride in my work, complete my work to high standards and actively develop my expertise;
- I will treat my coursework like a career. I will treat class time as a business meeting with colleagues by arriving on time, preparing for the meeting, and giving the meeting my undivided attention;
- I will strategically plan my career and will actively seek out opportunities to develop professionally on and off campus.
- As a future business leader, I will wear professional business attire as appropriate for Division of Business events and when representing the Division of Business off campus.