



**Xavier University of Louisiana**  
**Office of Student Financial Aid**  
**1 Drexel Drive Box 40 New Orleans, LA 70125-1098**  
 Telephone: (504) 520-7835 FAX: (504) 520-7906  
<https://xula.studentforms.com>

## 2024–2025 Verification Parent Tax Return Non-Filer

Your 2024–2025 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you (and your parent(s)) reported on your FAFSA. To verify that you provided correct information, the financial aid administrator at your school will compare your FAFSA with the information on this form and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this form, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school. Your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed. Please monitor your email for any correspondences.

**A. Student’s Information (please print)**

Student’s Last Name	Student’s First Name	Student’s M.I.	Student’s XULA Student ID Number
Student’s Street Address (include apt. no.)		Student’s XULA Email Address	
City	State	Zip Code	
Student’s Home Phone Number (include area code)		Student’s Alternate or Cell Phone Number	

**B. Income Information – Parent Tax Return Non-Filers**

Complete this section if you, the student’s parent(s) will not file and are not required to file a 2022 income tax return with the IRS.

Parent(s) section (Dependent student only). Check the box that applies:

- The parent(s) was not employed and had no income earned from work in 2022.
- The parent (and parent’s spouse if applicable) was employed in 2022 and has listed below the names of all sources, the amount earned from each source in 2022, and whether an IRS Form W-2, Form 1099, or other equivalent document was provided. Attach/fax copies of all 2022 W-2s, Form 1099s, or other equivalent document(s) issued to you (and if applicable, to your spouse). List every source even if they did not issue an IRS Form W-2, 1099, or other equivalent document/form.

Employer’s Name	2022 Amount Earned	IRS Form W-2, Form 1099, or equivalent document attached?
Suzy’s Auto Body Shop (example)	\$2,000.00	Yes
Total Amount of Income Earned from Work	\$	

Student's Name: \_\_\_\_\_ XULA Student ID #: \_\_\_\_\_

**IMPORTANT:** Regardless of the option selected (previous page), Parent(s) of a **Dependent student** must provide confirmation of non-filing from the IRS or other relevant tax authority dated on or after October 1, 2022 that indicates a 2022 IRS income tax return was not filed with the IRS or other relevant tax authority. If you have requested a non-filing confirmation from the IRS or other relevant tax authority and have been unable to obtain the document, you may write and attach a statement indicating the attempt and failure to receive for the resolution of this requirement.

Verification of Non-Filing Letter can be retrieved online from the IRS website at <https://www.irs.gov/individuals/get-transcript>.

C. Certification and Signature

I certify that all of the information reported on this form is complete and correct.

- One parent must sign this form.

**WARNING:** If you purposely give false or misleading information on this form, you may be fined, be sentenced to jail, or both.

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date